



WP6 Exchange of Knowledge Strategies' Implementation and Testing at National Level

D6.1 AM Hub/Platform (Tutorial)



Co-funded by the
Erasmus+ Programme
of the European Union

This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.

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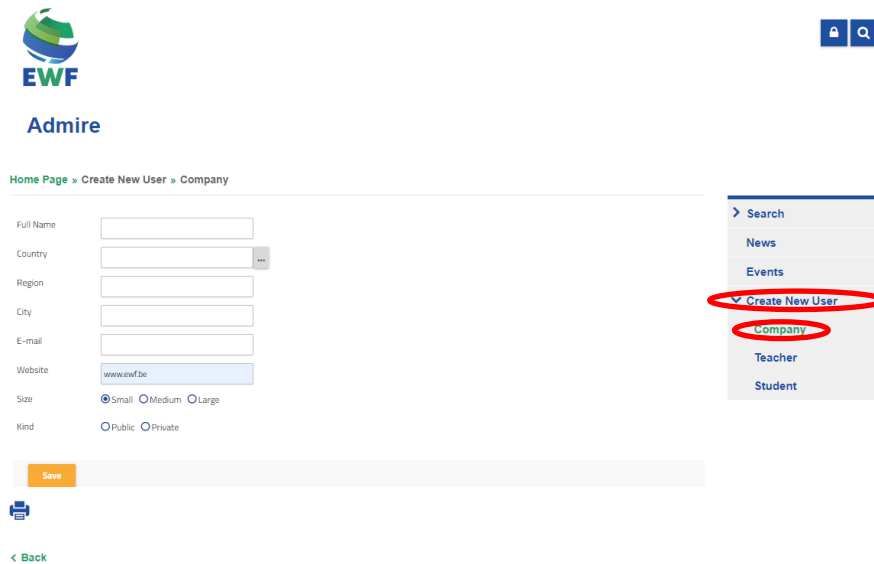
This Tutorial was created to assist users exploring the AM Hub/Platform and using its different Sections.

The figures contained in this Tutorial are exemplary of what users will find when registering and accessing to the AM Hub/Platform, designed and developed in the scope of ADMIRE project.

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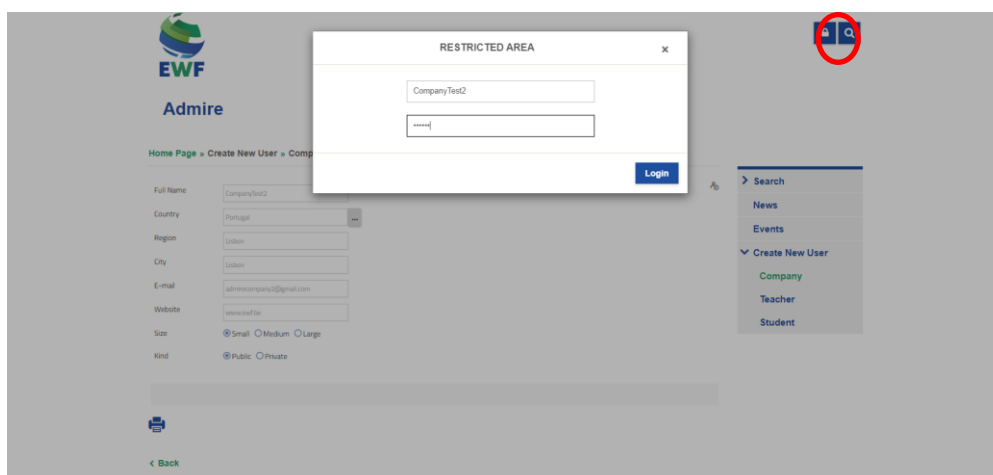
1 Company Profile

1.1 Create New User



Press *Create New User*, followed by *Company* and fulfil all the required fields. At the end press **Save**. You will receive a message at your email confirming the register, with password and username.

1.2 Log in



Press *Log in* button on the top right-hand corner and introduce the log in credentials provided by email.

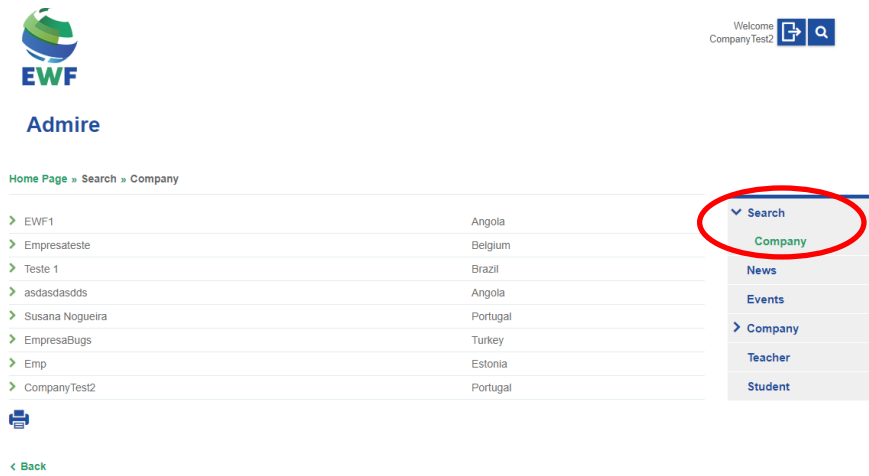
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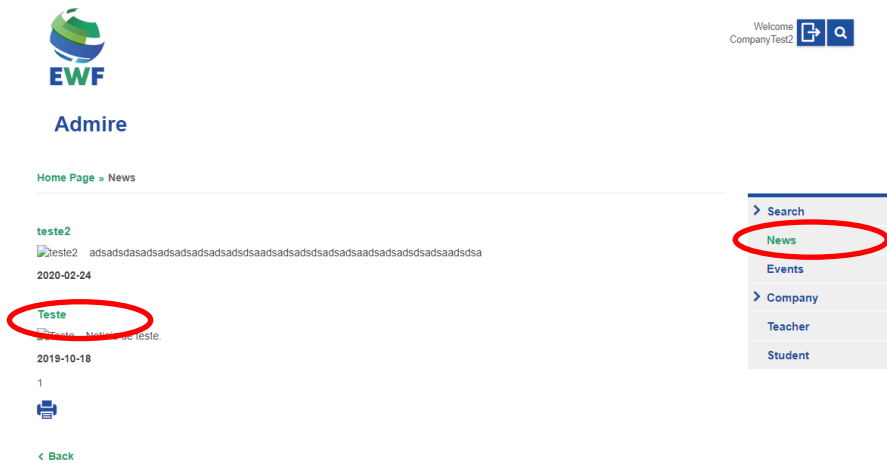


1.3 Search Section



Press *Search - Company* buttons (highlighted on the figure above). You will have access to all Companies registered on the Platform.

1.4 News Section

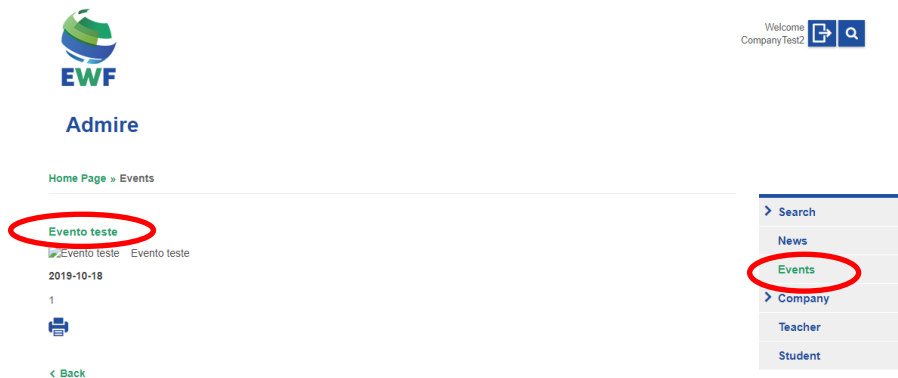


Press *News* tab and you will have access to the latest Additive Manufacturing News.

Select a News and you will have access to detailed content.

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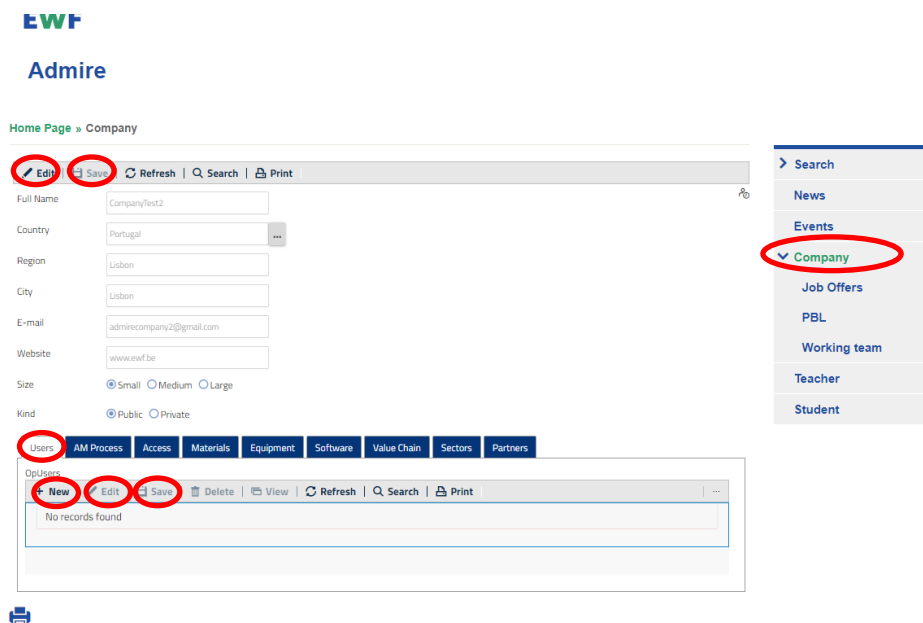
1.5 Events Section



Press *Events* tab and you will have access to information about events related to Additive Manufacturing which might interest you.

Select an Event and you will have access to detailed content.

1.6 Company Section



Select *Company* Tab to view your profile settings.

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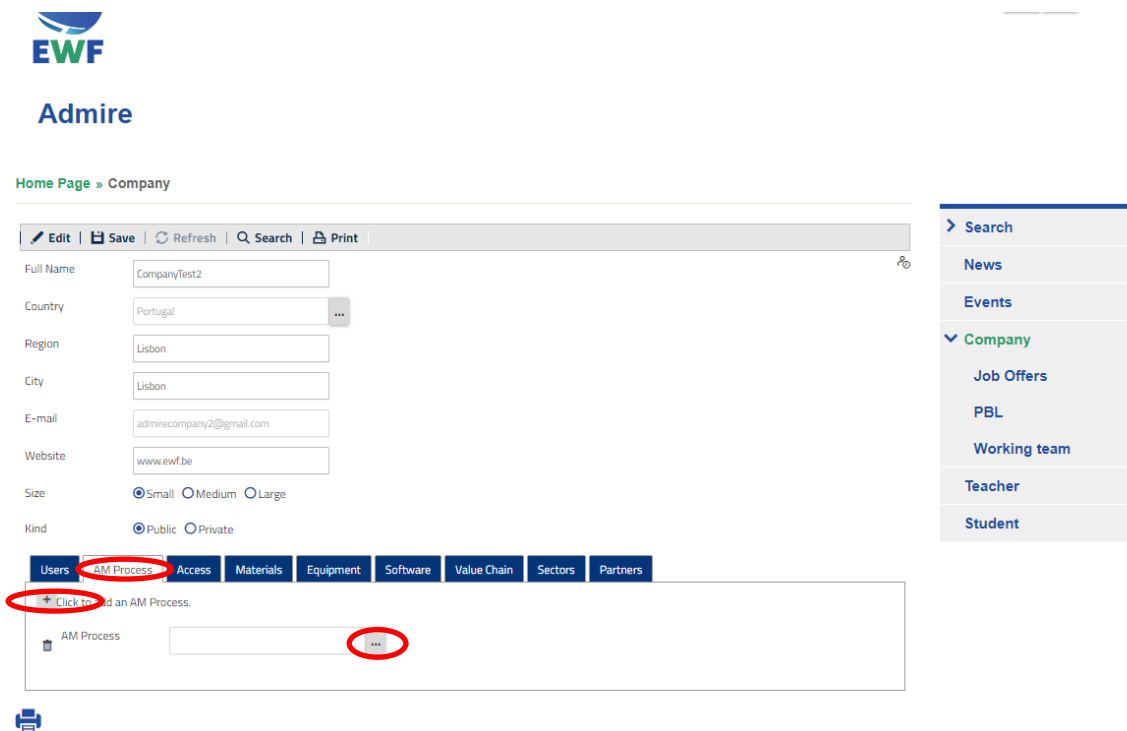


To Edit your profile press the *Edit* button on the top left-hand corner. After you edit the fields don't forget to press the **Save** button.

To edit the fields on the bottom side of the page you will have to select the field (i.e. Users) followed by pressing New/Edit and then **Save** when you conducted the changes.

Do not forget to save at the end of each change.

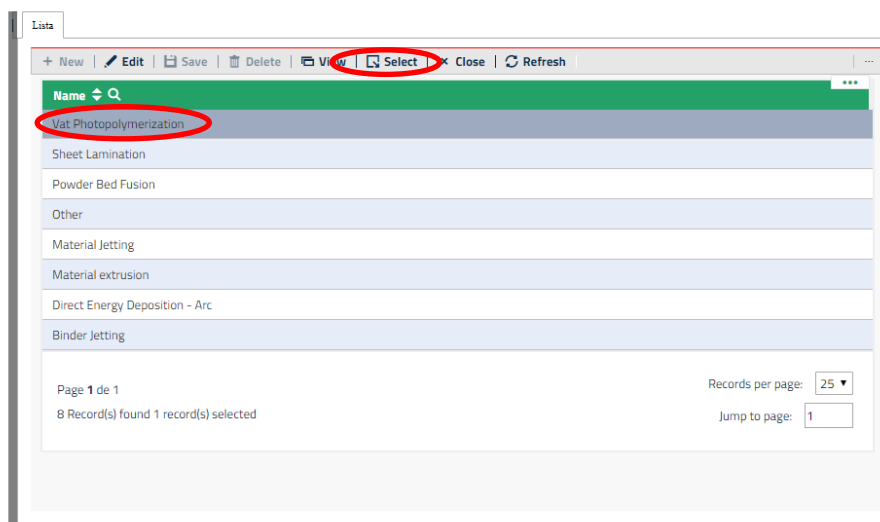
To edit the fields on the bottom of the page (i.e. AM Process, Materials, Equipment, Software, Value Chain, Sectors and Partners) please proceed as the following figure illustrates.



Select the field (i.e. AM Process) then press *Click* to add an AM process, then click on the highlighted button. The following page will open.

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Home Page » Company



A screenshot of a web application interface showing a table of AM processes. The table has a header row with a search icon and a 'Name' column. The first row is highlighted in green and contains the text 'Vat Photopolymerization'. Below it are other entries: 'Sheet Lamination', 'Powder Bed Fusion', 'Other', 'Material Jetting', 'Material extrusion', 'Direct Energy Deposition - Arc', and 'Binder Jetting'. At the bottom of the table, it says 'Page 1 de 1' and '8 Record(s) found 1 record(s) selected'. To the right of the table are controls for 'Records per page' (set to 25) and 'Jump to page' (set to 1). Above the table is a toolbar with buttons for '+ New', 'Edit', 'Save', 'Delete', 'View', 'Select', 'Close', and 'Refresh'. The 'Select' button is circled in red. The 'Vat Photopolymerization' row is also circled in red.

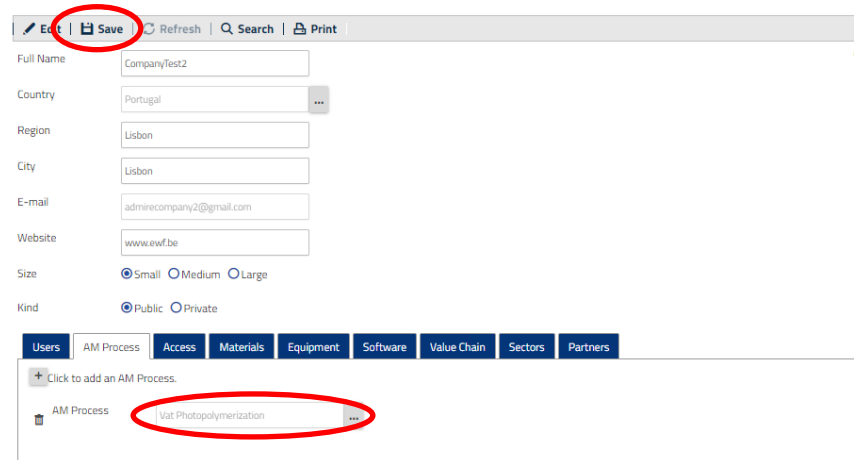


A vertical sidebar menu with the following items: Search, News, Events, Company (expanded), Job Offers, PBL, Working team, Teacher, and Student.

Select a field from the table and press *Select* button (highlighted). Then you will have added the Selected field to your profile settings.

Admire

Home Page » Company



A screenshot of a profile settings form. The form has fields for Full Name (Company/test2), Country (Portugal), Region (Lisbon), City (Lisbon), E-mail (admirecompany2@gmail.com), Website (www.ewf.be), Size (Small, Medium, Large), and Kind (Public, Private). Below the form are tabs for Users, AM Process, Access, Materials, Equipment, Software, Value Chain, Sectors, and Partners. The 'AM Process' tab is active, and a list of AM Processes is shown. The first item is 'Vat Photopolymerization', which is circled in red. Above the list is a button that says 'Click to add an AM Process.'. At the top of the form, there is a toolbar with buttons for 'Edit', 'Save', 'Refresh', 'Search', and 'Print'. The 'Save' button is circled in red.



A vertical sidebar menu with the following items: Search, News, Events, Company (expanded), Job Offers, PBL, Working team, Teacher, and Student.

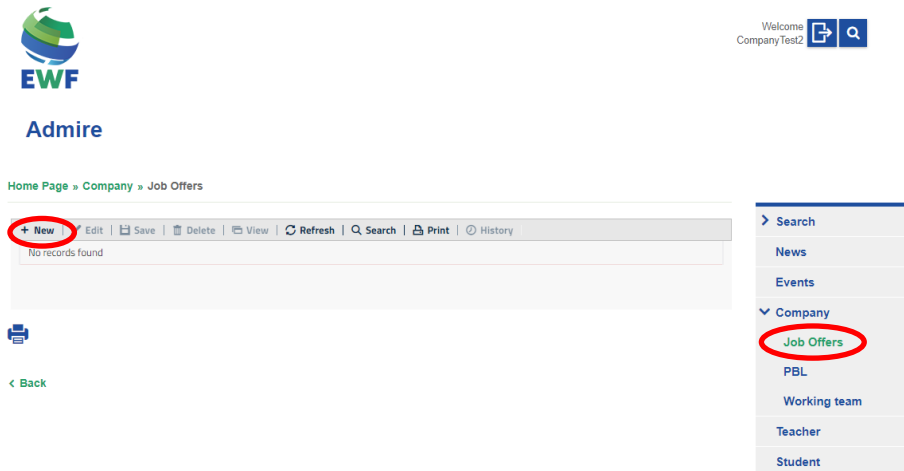
At the end do not forget to **Save** at the top of the page.

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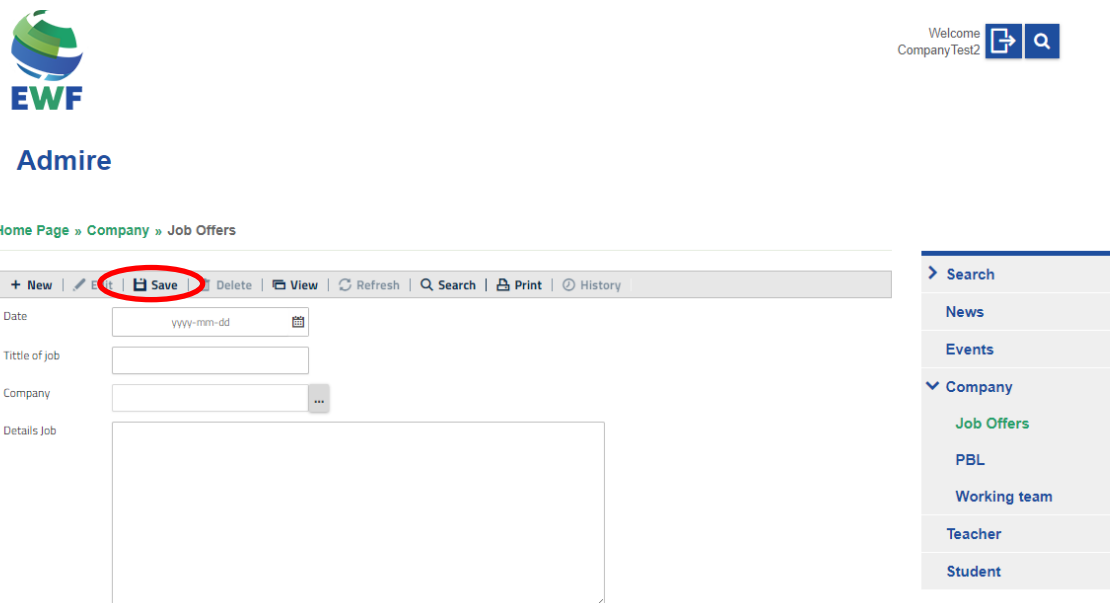


1.6.1 Job Offers



Select inside *Company* Tab the section **Job Offer**. All of your Company Job Offers can be viewed on a table. To create a new one press *New* as illustrated on the figure above.

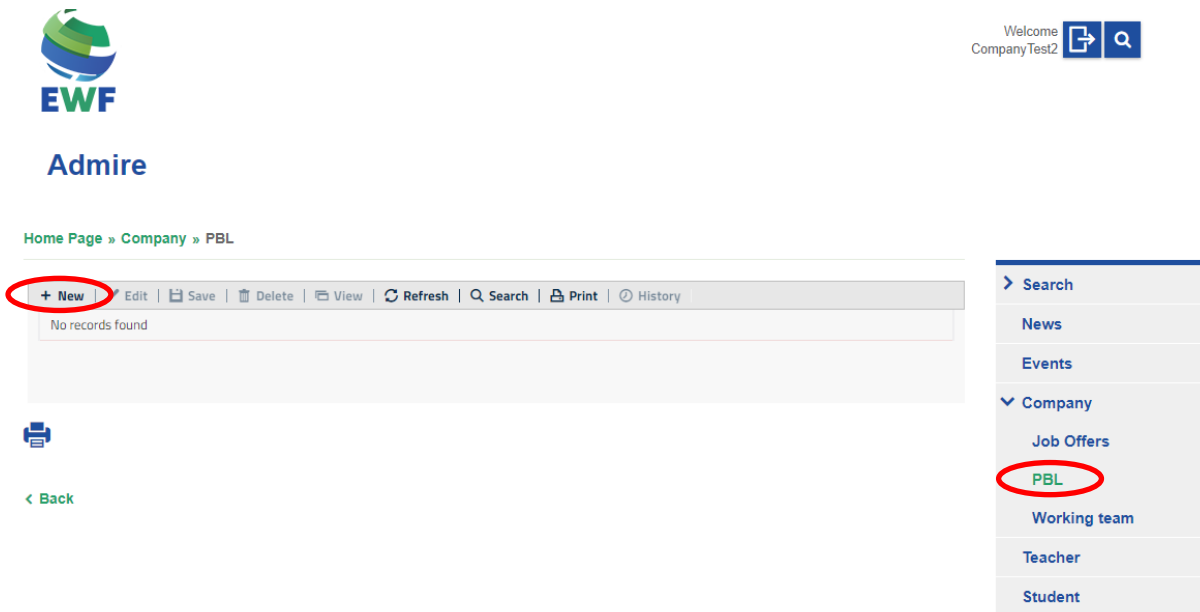
Afterwards a page like the figure below will appear.



Fulfil all the mandatory fields in order to place your Job Offer. Afterwards, don't forget to save the changes.

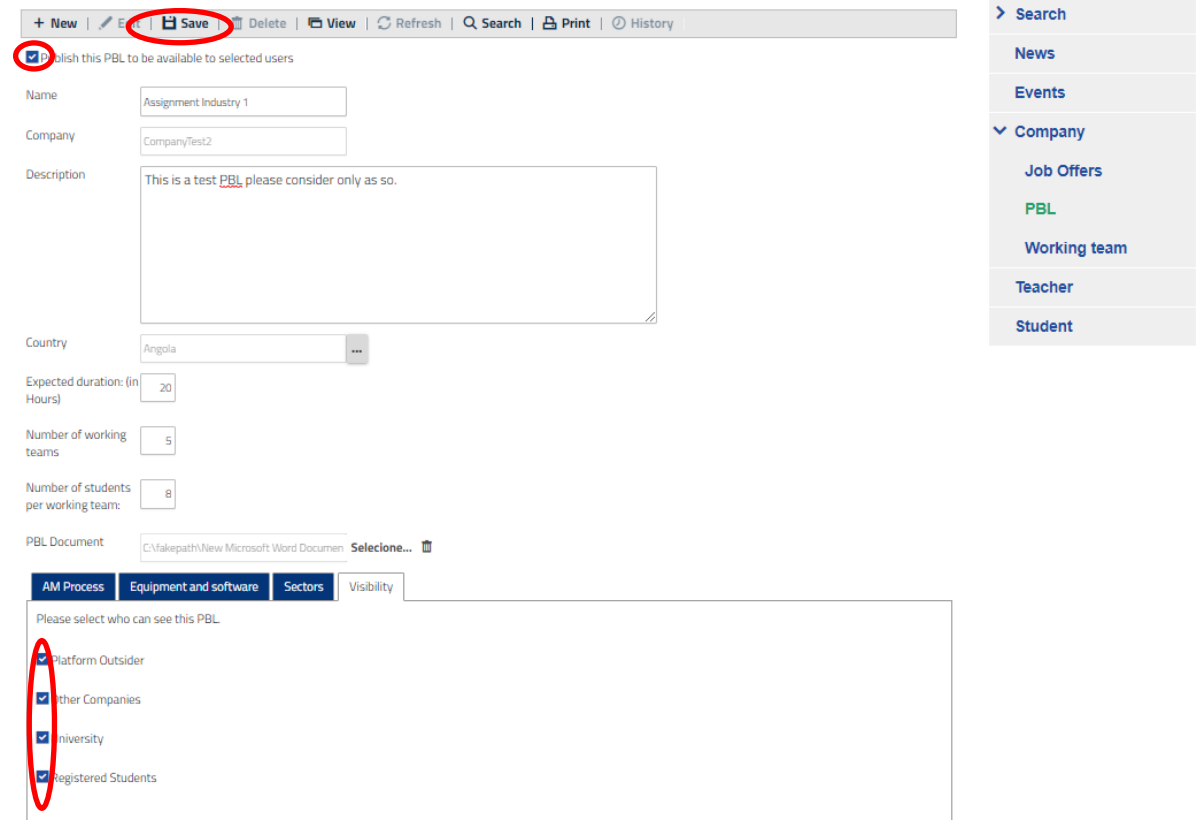
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1.6.2 PBL Section



The screenshot shows the ADMIRE web application interface. At the top left is the EWF logo and the text "Admire". The breadcrumb navigation shows "Home Page » Company » PBL". A toolbar contains buttons for "+ New", "Edit", "Save", "Delete", "View", "Refresh", "Search", "Print", and "History". The main content area displays "No records found". On the right side, a vertical navigation menu is visible with options: Search, News, Events, Company (expanded), Job Offers, PBL (highlighted with a red circle), Working team, Teacher, and Student. A "Welcome CompanyTest2" message is shown at the top right.

Choose **PBL** section on the side menu. Here you can monitor the PBLs your user is involved on and create Problem Based Learning Assignments (PBLs). To *create* a new PBL, press *New*.



The screenshot shows the ADMIRE web application interface for creating a new PBL. The toolbar includes buttons for "+ New", "Save" (highlighted with a red circle), "Delete", "View", "Refresh", "Search", "Print", and "History". A checkbox labeled "Publish this PBL to be available to selected users" is checked. The form fields include: Name (Assignment Industry 1), Company (Company/test2), Description (This is a test PBL please consider only as so.), Country (Angola), Expected duration (in Hours) (20), Number of working teams (5), Number of students per working team (8), and PBL Document (C:\fakepath\New Microsoft Word Document). Below the form, there are tabs for "AM Process", "Equipment and software", "Sectors", and "Visibility". The "Visibility" tab is active, showing a list of roles with checkboxes: Platform Outsider, Other Companies, University, and Registered Students. The "Platform Outsider" checkbox is highlighted with a red circle.

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Please certify that all fields are covered and save at the end.

Afterwards you are able to see the PBLs uploaded by your Company.

Home Page » Company » PBL

Name
Assignment Industry 1
asdad

Page 1 de 1
2 Record(s) found 1 record(s) selected

Records per page: 25
Jump to page: 1

< Back

You can select a PBL to have a further look at it.

1.6.3 Working Team

In this section you have a list of all Working Teams working on your Company's PBLs. Please double click on one to see the details.


Home Page » Company » Working team

No records found

< Back

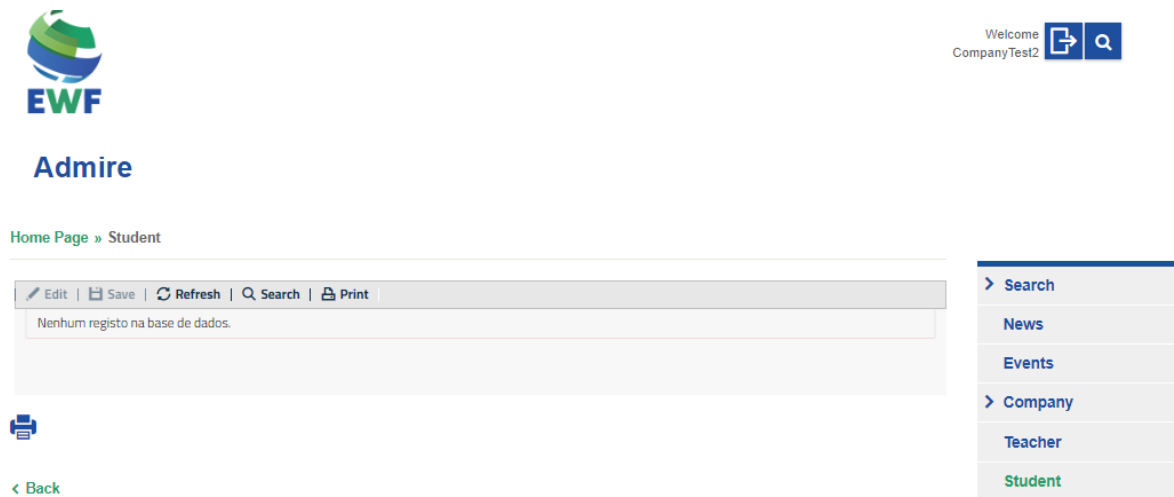
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1.7 Teacher Section



Here you can have a look at the Partners' Teachers list. If Selected you can look at their profile.

1.8 Student Section

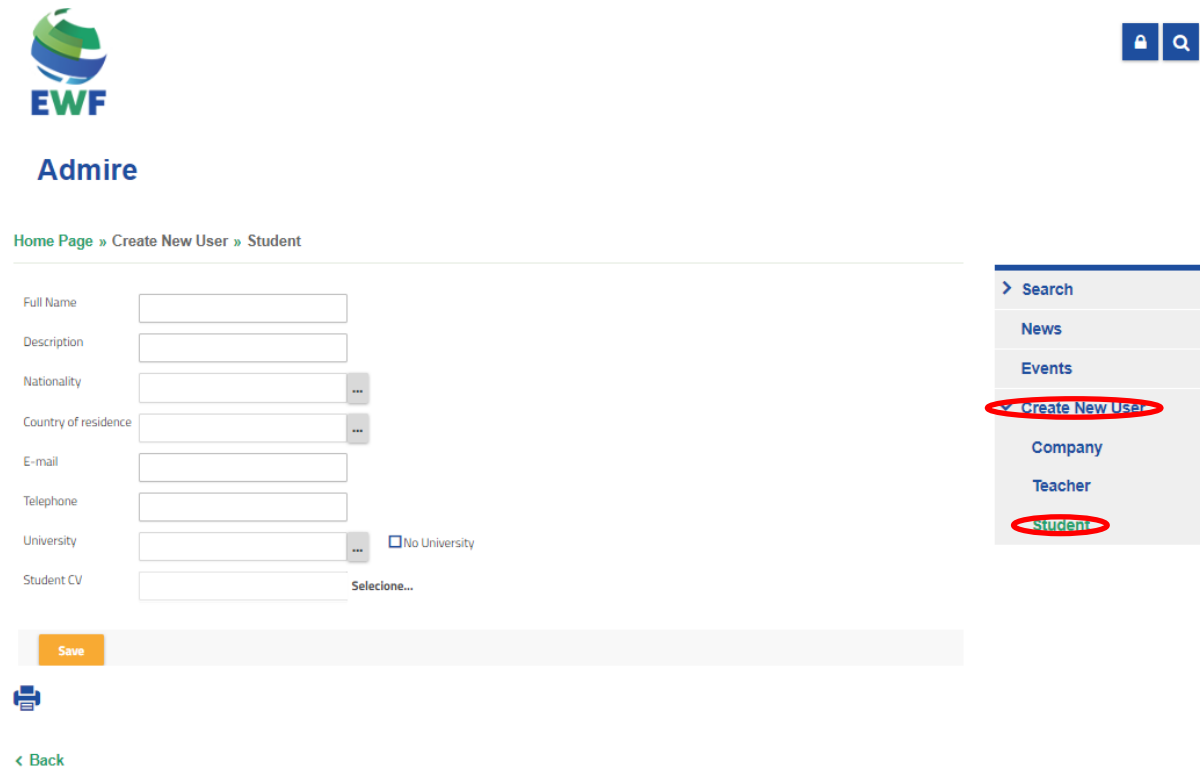


Here you can have a look at the Partners' Students (That are associated to your Companies PBLs) list. If Selected you can look at their profile.

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2 Student Profile

2.1 Create New User



Home Page » Create New User » Student

Full Name

Description

Nationality ...

Country of residence ...

E-mail

Telephone

University ... No University

Student CV Seleccione...

[< Back](#)

- Search
- News
- Events
- Create New User**
- Company
- Teacher
- Student**

Press *Create New User*, followed by *Student* and fulfil all the required fields.

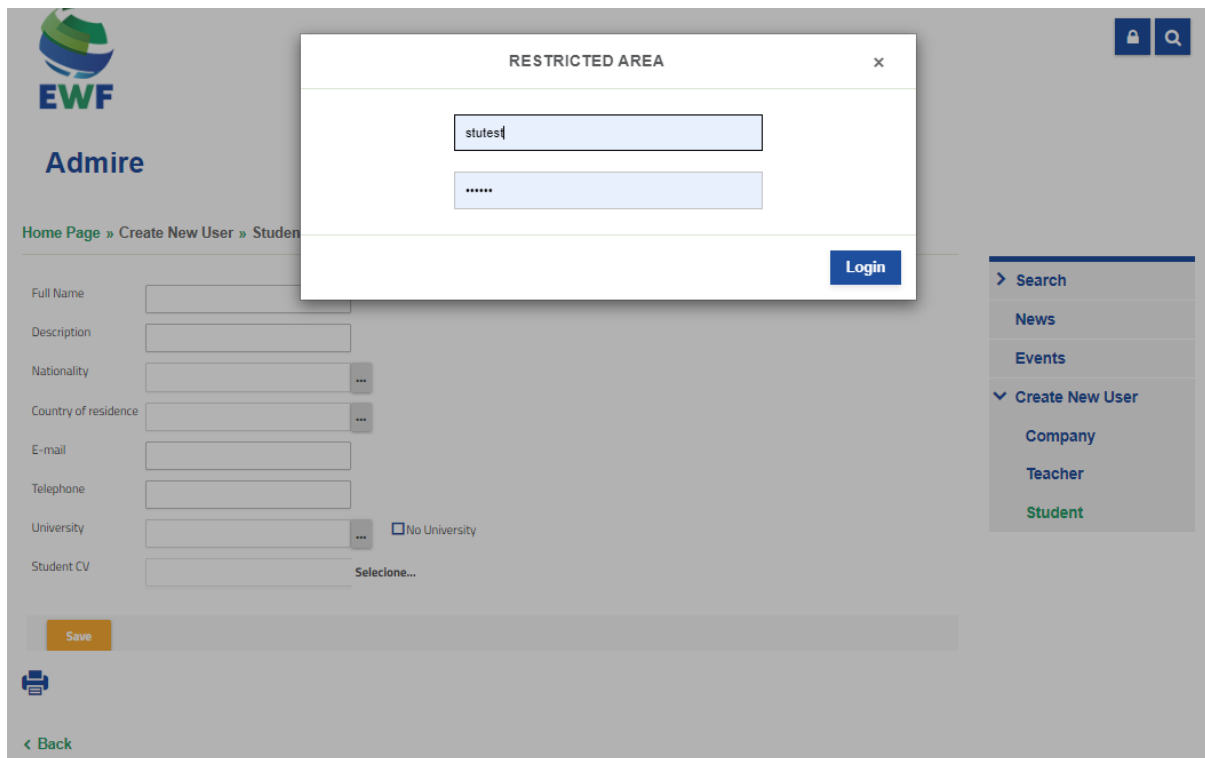
At the end press **Save**. You will receive a message at your email confirming the registration, with password and username.

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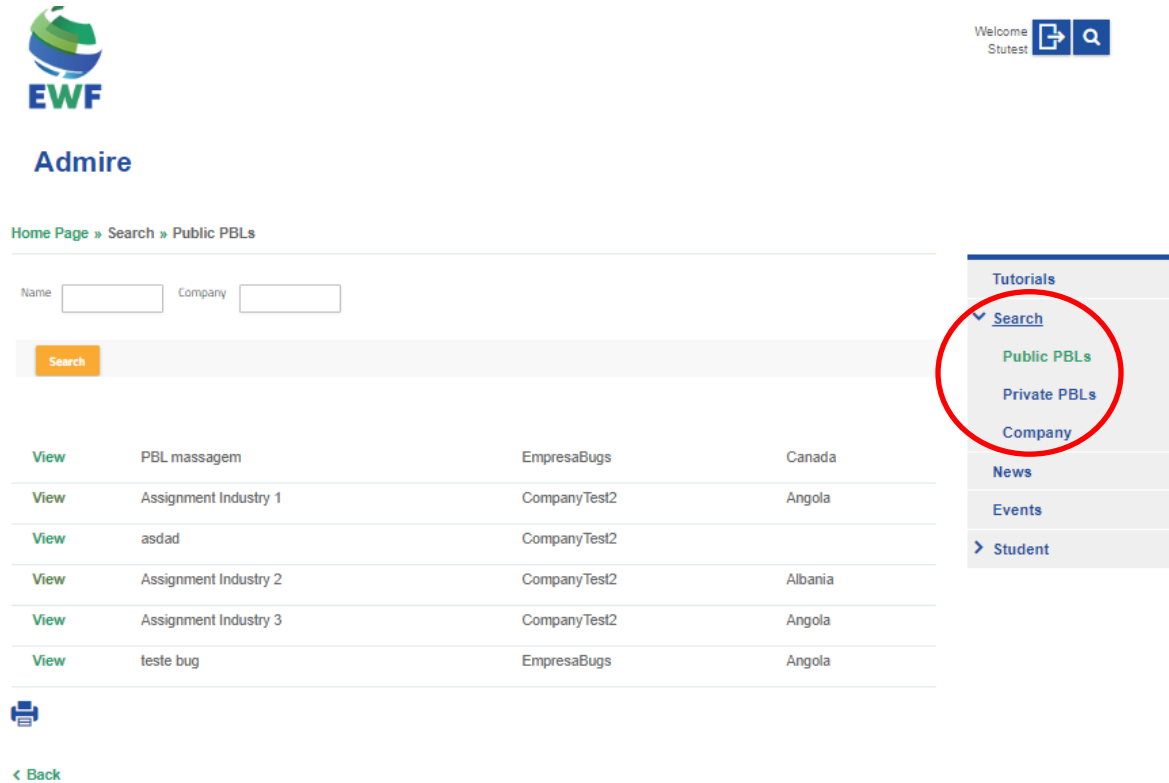
2.2 Log In





Press *Log in* button on the top right-hand corner and introduce the log in credentials provided by email.

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2.3 Search Section



Welcome Stutest  

EW F


Admire

Home Page » Search » Public PBLs

Name Company

[Search](#)

View	PBL massagem	EmpresaBugs	Canada
View	Assignment Industry 1	CompanyTest2	Angola
View	asdad	CompanyTest2	
View	Assignment Industry 2	CompanyTest2	Albania
View	Assignment Industry 3	CompanyTest2	Angola
View	teste bug	EmpresaBugs	Angola



[Back](#)

- Tutorials
- [Search](#)
- Public PBLs
- Private PBLs
- Company
- News
- Events
- Student

Press *Search* (highlighted on the figure above) and you will have access to all Companies registered on the Platform, Public PBLs and Private PBLs.

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2.3.1 Public & Private PBLs

On Public PBLs and Private PBLs sections you will have a list of all PBLs on the platform.

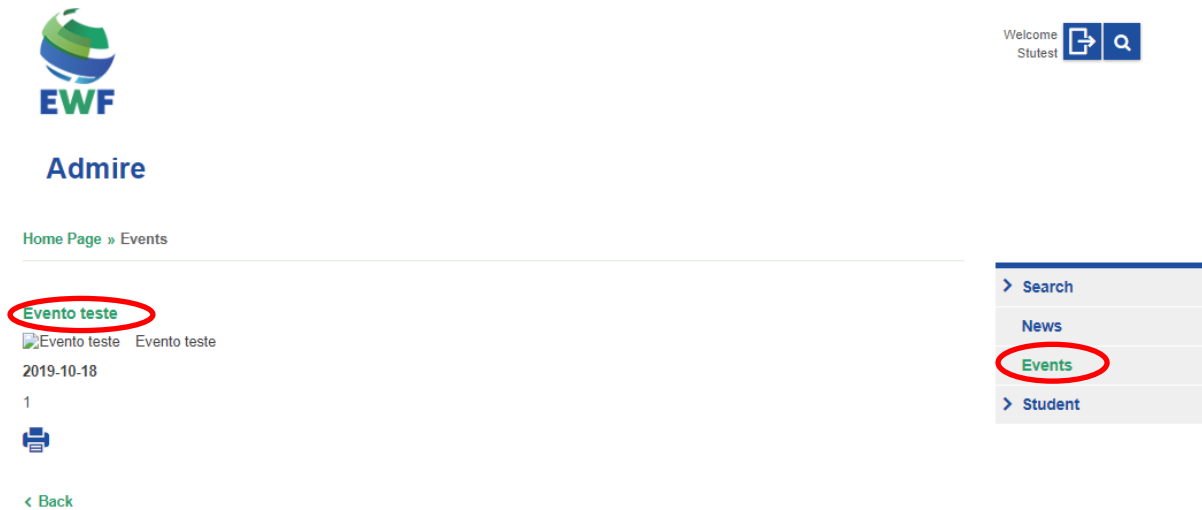
To view one double click on it. The following window will open.

A screenshot of a web application window showing a form for editing a Problem-Based Learning (PBL) activity. The window has a title bar with buttons for 'New', 'Edit', 'Save', 'Delete', 'View', 'Refresh', 'Search', 'Print', and 'History'. The 'Edit' button is circled in red. Below the title bar, there is a checkbox labeled 'I want to participate in this PBL (Student)' which is checked. The form contains several input fields: 'Name' (Assignment Industry 2), 'Status' (Created), 'Company' (Company/test2), 'Country' (Albania), 'Teacher' (Paco Hernandez), and 'University' (Instituto Superior Tecnico). There are also three numeric input fields for 'Expected duration: (in Hours)' (20), 'Number of working teams' (5), and 'Number of students per working team' (5). A 'PBL Document' field contains 'ADMIREPlatform DocTest.pdf'. At the bottom, there is a section for 'AM process' with tabs for 'Sectors', 'Equipment and Software', and 'Modules'. The 'Sectors' tab is selected, and a dropdown menu shows 'Direct Energy Deposition - Arc'. A 'Close' button is located at the bottom right of the window.

In order to apply for resolving a PBL you must click *Edit* and then tick the box on the top of the page. At the end do not forget to **Save**.

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2.5 Events Section

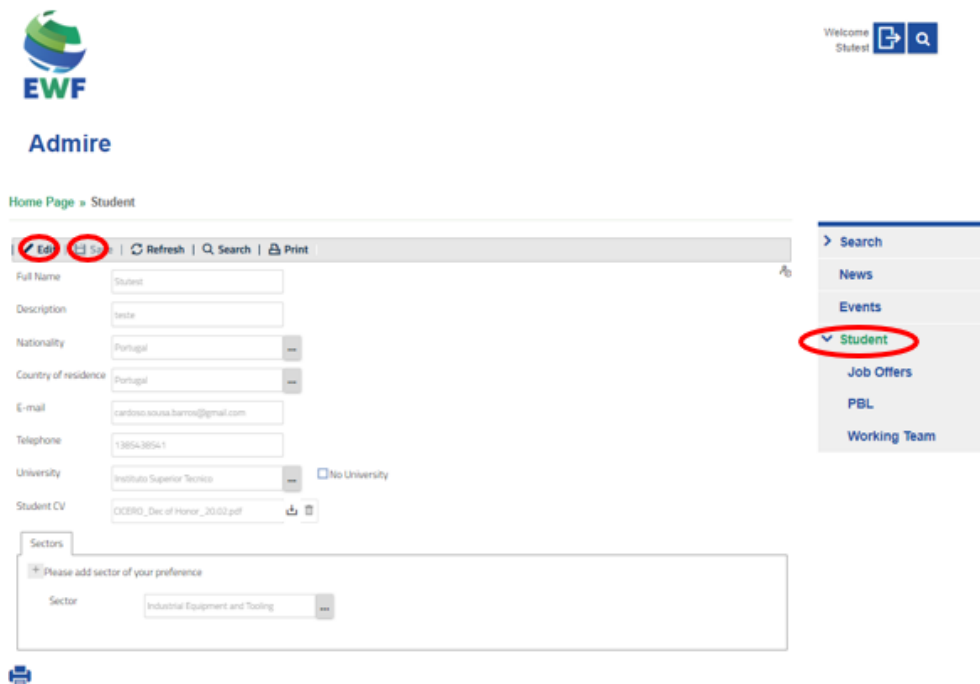


The screenshot shows the ADMIRE web interface. At the top left is the EWF logo and the word 'Admire'. A breadcrumb trail reads 'Home Page » Events'. On the right, a navigation menu contains 'Search', 'News', 'Events', and 'Student', with 'Events' circled in red. The main content area displays an event titled 'Evento teste' with a date of '2019-10-18' and a count of '1'. A red circle highlights the event title. Below the event information is a '< Back' link.

Press *Events* tab and you will have access to information about events addressing Additive Manufacturing.

Select an **Event** and you will have access to detailed content.

2.6 Student Section



The screenshot shows the ADMIRE web interface for a student profile. At the top left is the EWF logo and the word 'Admire'. A breadcrumb trail reads 'Home Page » Student'. On the right, a navigation menu contains 'Search', 'News', 'Events', 'Student', 'Job Offers', 'PBL', and 'Working Team', with 'Student' circled in red. The main content area shows a form for profile settings with fields for 'Full Name', 'Description', 'Nationality', 'Country of residence', 'E-mail', 'Telephone', 'University', and 'Student CV'. The 'Nationality' and 'Country of residence' fields are set to 'Portugal'. The 'University' field is set to 'Instituto Superior Técnico'. Below the form is a 'Sectors' section with a dropdown menu set to 'Industrial Equipment and Tooling'. A red circle highlights the 'Edit' and 'Save' buttons in the top left of the form area.

Select *Student* Tab to view your profile settings

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To **Edit** your profile press the *Edit* button on the top left-hand corner.

After you edit the fields, do not forget to press the **Save** button.

2.6.1 Job Offers

Home Page » Student » Job Offers

Num. único do registo	Date	Title	Company
Open	2019-11-13	teste es	Empresateste
Open		test13579	Susy Test I
Open	2020-02-24	Hot Massage	EmpresaBugs
Open	2020-03-12	test Job	CompanyTest2

< Back

On the menu **Job Offers** you can have a look at a list of all Job Offers posted on the platform.

To see the specifications of a Job Offer and apply for the Job please select one. You will have a window as follows.

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A screenshot of a web application interface for applying to a job. At the top left, there are two buttons: "Edit" (circled in red) and "Save". Below these are several form fields: "Date" with a calendar icon and the value "2020-03-12"; "Title of job" with the value "test job"; "Company" with the value "CompanyTest2" and a dropdown arrow; "Details Job" with a text area containing "Ipsa verbus Job"; a checkbox labeled "Apply to this Job offer" which is checked; "CV" with a "Selecione..." button; and "Add text to company:" with a large text area.

Close

To apply to a Job Offer, please press *Edit* button on the top left-hand corner. Then, tick the box "**Apply to this Job offer**". Upload your CV and write a text to the Company explaining your motivations for the Application.

Do not forget to **Save** at the end.

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2.6.2 PBL

Here you can monitor the PBLs your user is involved in.

To view one PBL in detail, please double click it on the list.

The screenshot shows the ADMIRE platform interface. At the top left is the EWF logo and the text 'Admire'. Below it is the breadcrumb 'Home Page » Student » PBL'. The main content area features a table with two columns: 'Company' and 'Name'. The table contains 9 rows of data. To the right of the table is a sidebar with a navigation menu. At the bottom left of the table area is a '< Back' link.

Company	Name
EmpresaBugs	teste segurancã
Susana Nogueira	Teste Março
EmpresaBugs	teste bug
EmpresaBugs	teste
	PBL zom2
EmpresaBugs	PBL massagem
EmpresaBugs	pbl bug2
CompanyTest2	Assignment Industry 2
CompanyTest2	asdad

Page 1 de 1
9 Record(s) found

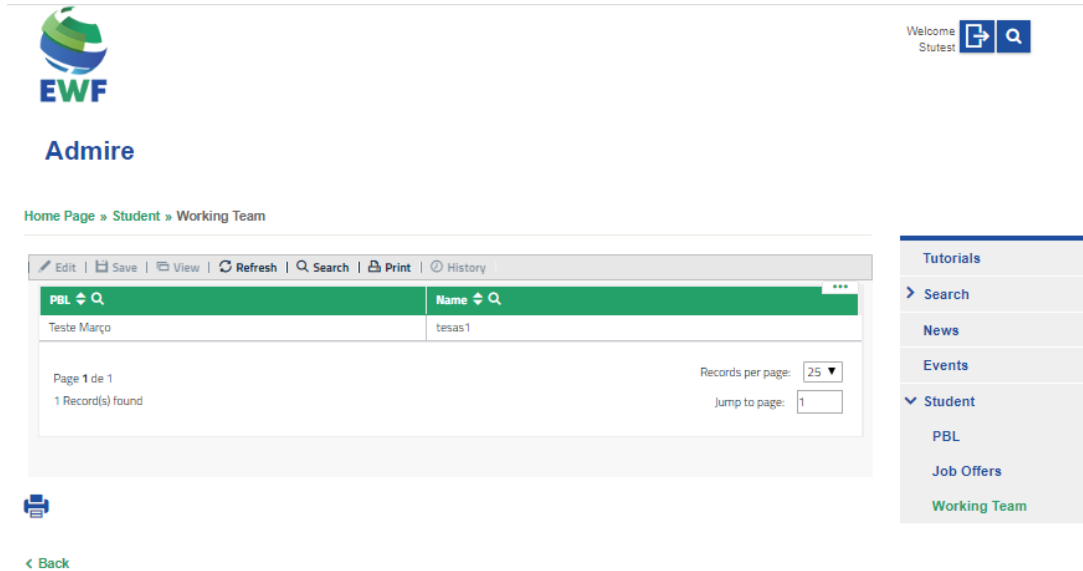
Records per page: 25
Jump to page: 1

Navigation menu (right sidebar):
Tutorials
Search
Public PBLs
Private PBLs
Company
News
Events
Student
PBL
Job Offers
Working Team

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2.6.3 Working Teams

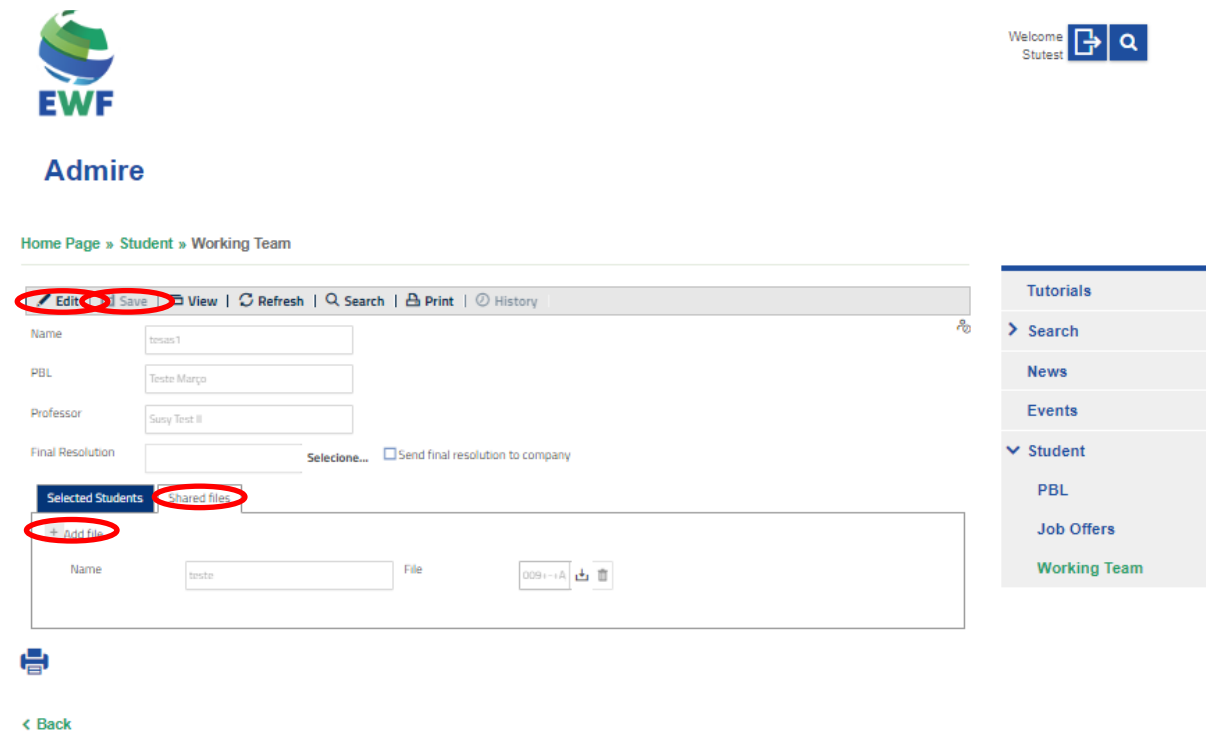
In this section you can see a list of the Working Teams you are involved on the resolution of PBLs.



To work on the PBL as a Team, please select one PBL and double click on it.

You can share files between the team and see the other participants of the Working Team.

To share files, click on *Edit* button and share files section as the figure below illustrates.



Do not forget to **Save** at the end.

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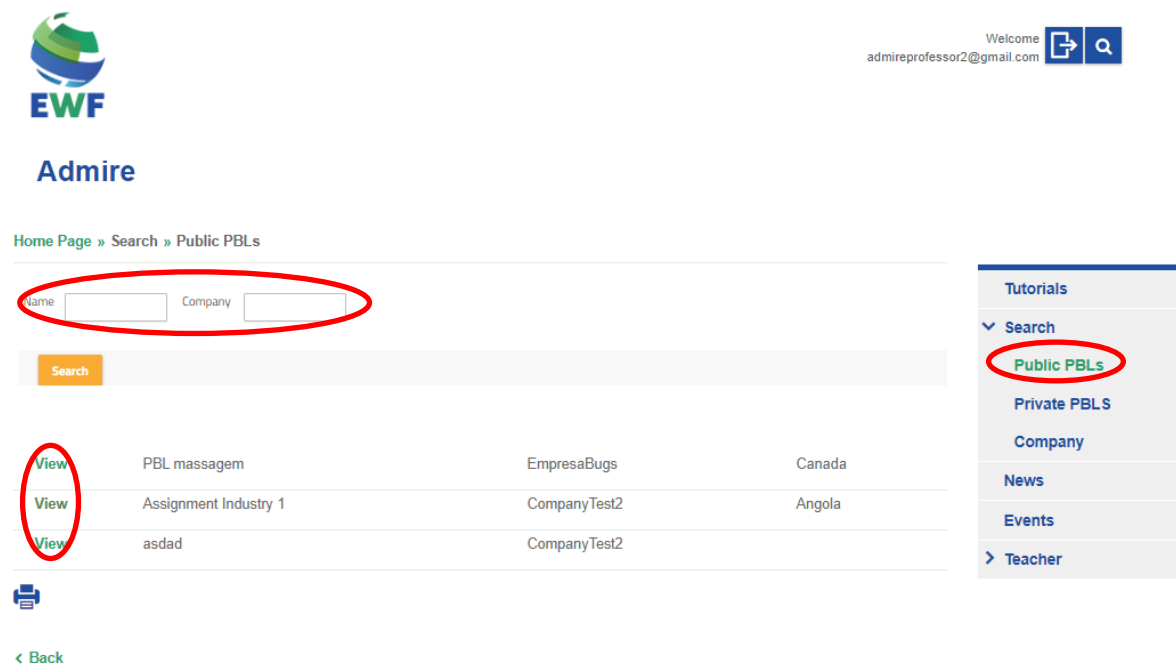
3 Teacher Profile

To register on the AM Hub/Platform, please see the process explained on the previous profiles.

3.1 Search Section

3.1.1 Public and Private PBLs

In this section you can search for Public or Private PBLs. In this section you will have a list of all platform's Public PBLs, and you can search by name and Company. To have a detailed view of the PBL please click on *View*. The following figure represents the browser page that will open.



The screenshot shows the Admire platform interface. At the top left is the EWF logo. The user is logged in as 'admireprofessor2@gmail.com'. The breadcrumb trail is 'Home Page » Search » Public PBLs'. Below this is a search form with two input fields: 'Name' and 'Company', both highlighted with red circles. A 'Search' button is below the fields. To the right is a sidebar menu with 'Public PBLs' highlighted in red. The main content area shows a table of PBLs:

View	PBL massagem	EmpresaBugs	Canada
View	Assignment Industry 1	CompanyTest2	Angola
View	asdad	CompanyTest2	

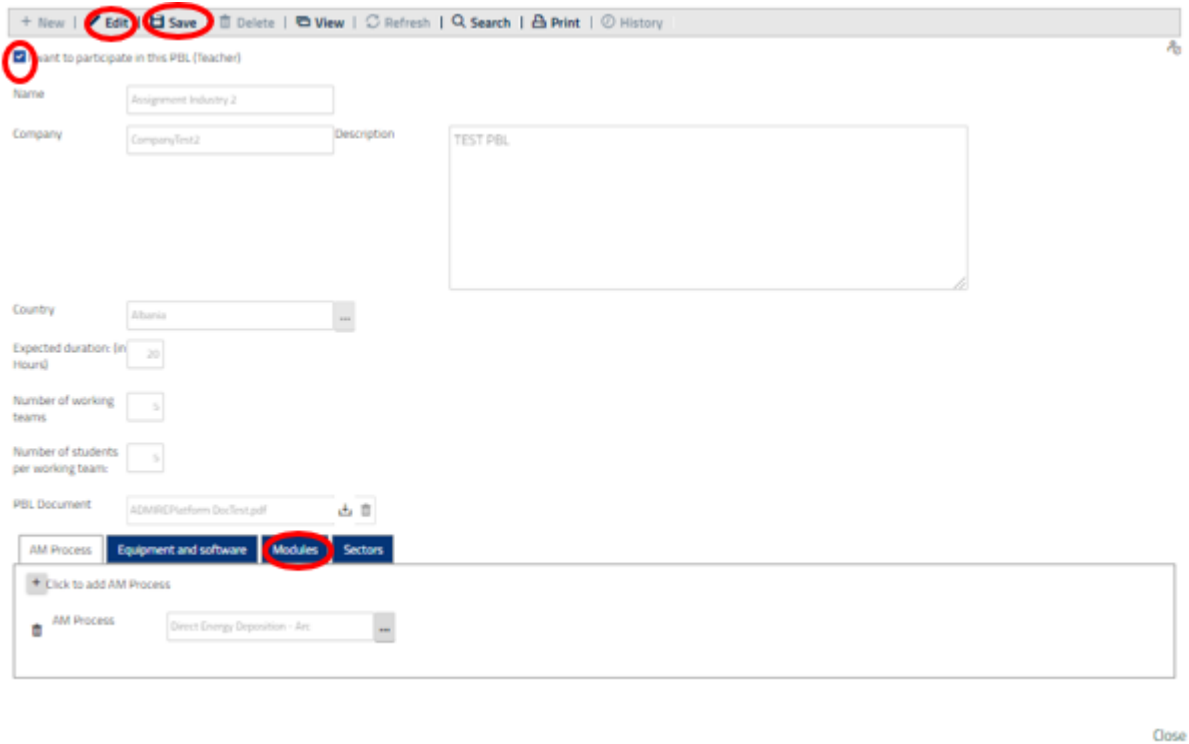
At the bottom left, there is a printer icon and a '< Back' link.

In order to make the PBL accessible to Students please press the *Edit* button, tick the box on the top of the page **"I Want to Participate in this PBL (Teacher)"** and then on the bottom of the page choose tab *Modules* and select the Qualifications and Competence Units that you believe that correspond to this specific PBL (the fields are highlighted on the figure)

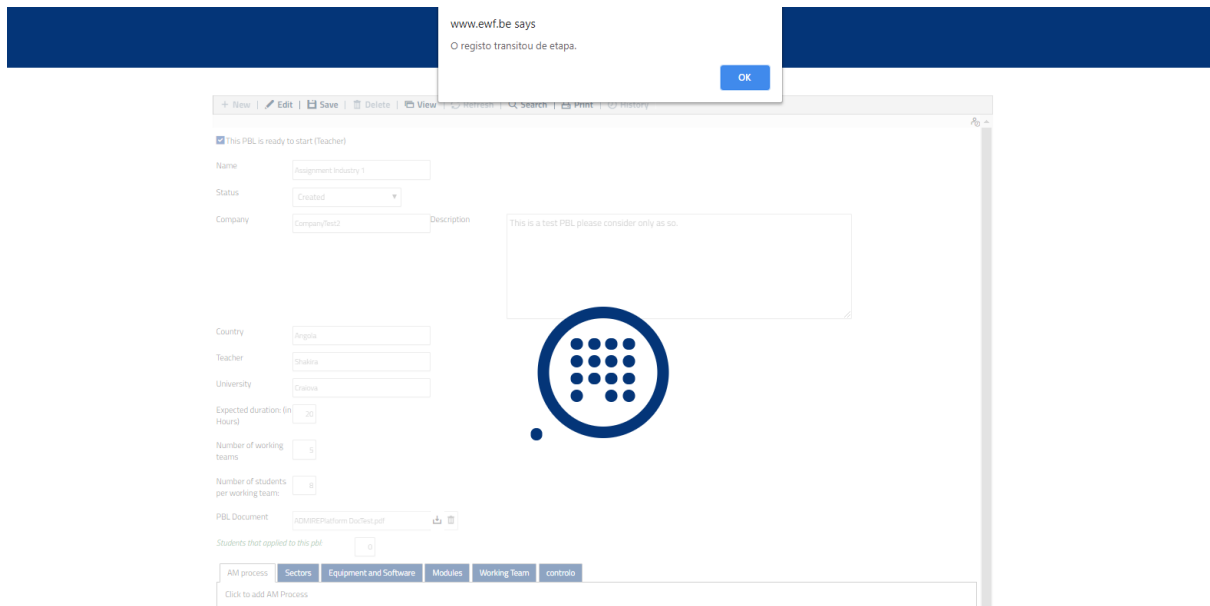
After you made all changes do not forget to save.

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After you save the changes, the following box shall open.



Now students are able to apply to this PBL.

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3.1.4 Events section



Admire

Welcome
admireprofessor2@gmail.com

Home Page » Events

Evento teste

Evento teste

2019-10-18

1



< Back

Tutorials

> Search

News

Events

> Teacher

Press *Events* tab and you will have access to the latest Additive Manufacturing News.

Select an Event and you will have access to detailed content.

3.2 Teacher Section



Admire

Welcome
admireprofessor2@gmail.com

Home Page » Teacher

Edit **Save** Refresh | Search | Print

Title Monsieur

Full Name Paco Hernandez

E-mail admireprofessor2@gmail.com

Nationality Albania

Country of residence Albania

University LinkedIn IN

Years experience in AM 9

Education Level PhD

Profession Teacher

Equipment Partners Software Materials Access

Click to add an equipment.



Tutorials

> Search

News

Events

▼ Teacher

PBL

Working Team

Select **Teacher** Tab to view your profile settings

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TITLE: WP6 Exchange of Knowledge Strategies' Implementation and Testing at National Level

Subject/Deliverable: D6.1 AM Hub/Platform (Tutorial)



To edit your profile press the *Edit* button on the top left-hand corner. After you edit the fields, do not forget to press the **Save** button.

3.2.1 PBL

Home Page » Teacher » PBL

Company	Name
Empresabugs	teste segurancia
Susana Nogueira	Teste Março
Empresabugs	teste
	PBL zom2
Susana Nogueira	PBL Test 3
Empresabugs	PBL massagem
Company/Test.2	Assignment Industry 1
Company/Test.2	asdad

Page 1 de 1
8 Record(s) found

Records per page: 25
Jump to page: 1

Here you can monitor the PBLs your user is involved in.

You can select one to view the detailed description of the PBL. After selecting a PBL the following screen will open.

Home Page » Teacher » PBL

This PBL is ready to start (Teacher)

Name: Assignment Industry 2
Status: Created
Company: Company/Test.2
Description: TEST PBL
Country: Albania
Teacher: Papa Hernandez
University: Instituto Superior Tecnico
Expected duration (in Hours): 20
Number of working teams: 3
Number of students per working team: 3
PBL Document: ADMIREPlatform DocTest.pdf
Students that applied to this pbl: 3

AM process | Sectors | Equipment and Software | Modules | Working Team | Control

Click to add AM Process

AM Process: Direct Energy Deposition - Air

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3.2.2 Working Team | Create

In order to start the resolution of a PBL, you must assemble a **Working Team** and then tick the box **"This PBL is ready to start"**. At the end do not forget to **Save**.

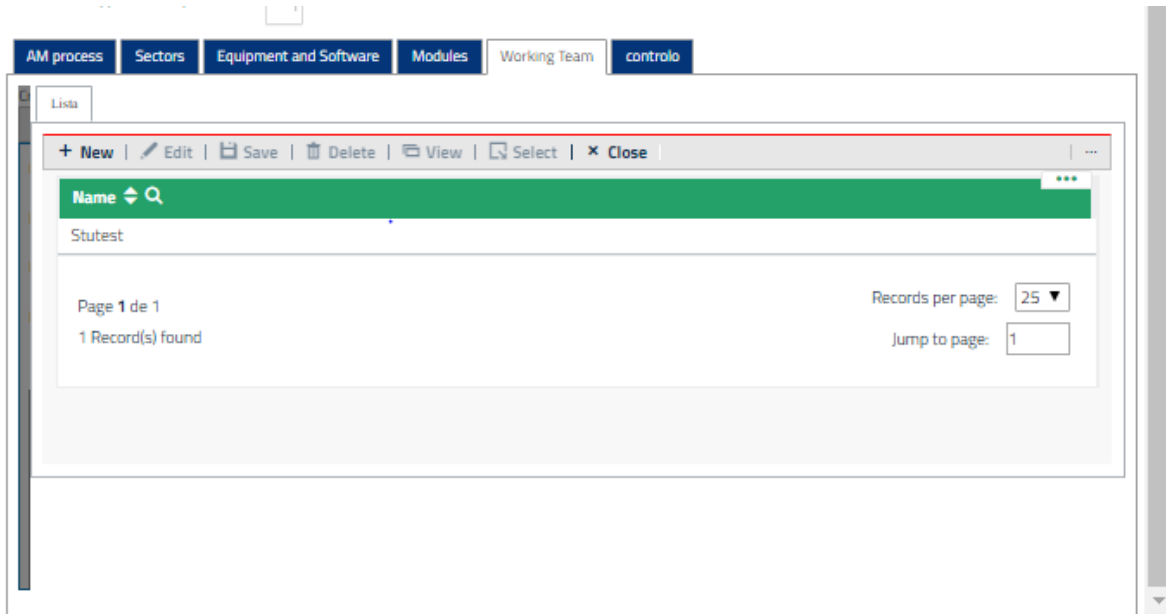
The screenshot displays the 'Create working team' interface. At the top, a checkbox labeled 'This PBL is ready to start (Teacher)' is checked. The form contains the following fields: Name (Assignment Industry 2), Status (Created), Company (CompanyTest2), Description (TEST PBL), Country (Albania), Teacher (Paco Hernandez), University (Instituto Superior Tecnico), Expected duration (20 hours), Number of working teams (5), Number of students per working team (5), and PBL Document (ADMIREPlatform DocTest.pdf). A sidebar on the right lists navigation options: Search, News, Events, Teacher, PBL, and Working Team. The bottom navigation bar includes tabs for AM process, Sectors, Equipment and Software, Modules, Working Team (highlighted in red), and Control. The 'Create working team' sub-form shows a Name field (IST Working Team 10), PBL (Assignment Industry 2), Professor (Paco Hernandez), and a Final Resolution dropdown menu. A 'Send final resolution to company' checkbox is also present. Below the form, there is a 'Selected Students' section with a 'Shared files' button and a '+ Select student' option.

To create a Working Team to work together on solving the PBL you must select the **Working Team** tab, than fulfil all the mandatory fields, save and then choose the students for the team (only the students that have shown interest on working will appear on the list).

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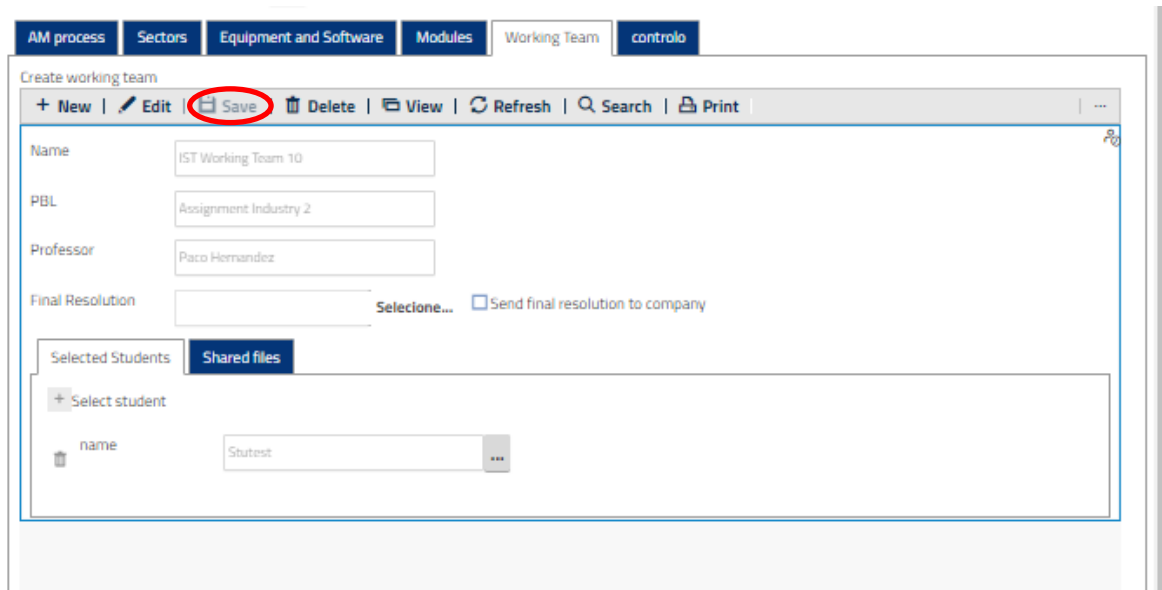
TITLE: WP6 Exchange of Knowledge Strategies' Implementation and Testing at National Level

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You select a student and then he/she is a participant of the working team.

At the end of all changes, you must **Save** on the top of the page as the following figures suggest:



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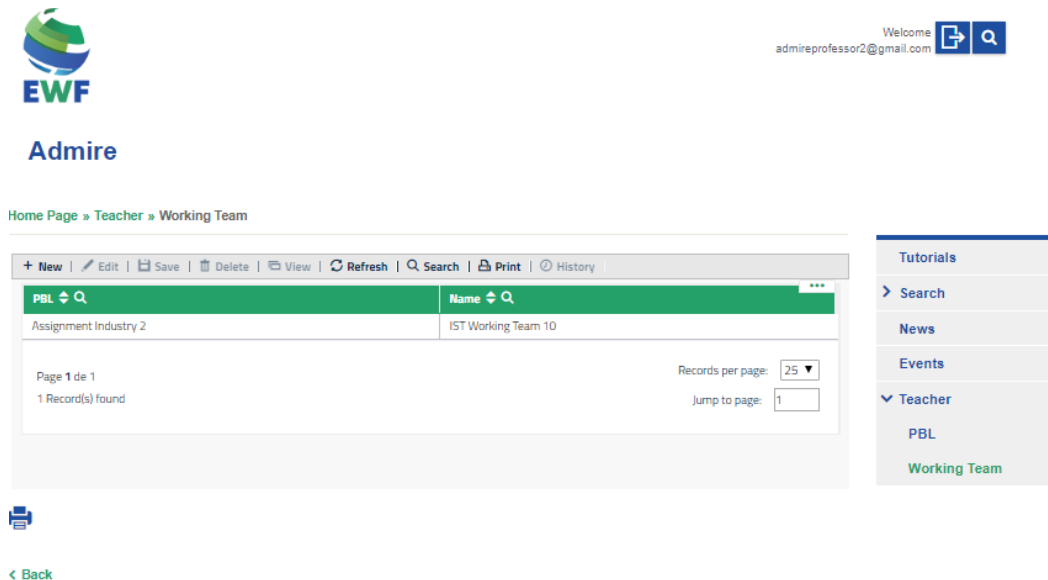
The screenshot displays the ADMIRE platform interface. At the top, a navigation bar includes options like 'New', 'Edit', 'Save' (highlighted with a red circle), 'View', 'Refresh', 'Search', 'Print', and 'History'. Below this, a form for creating a PBL is shown with fields for Name, Status, Company, Description, Country, Teacher, University, Expected duration, Number of working teams, Number of students per working team, and PBL Document. A 'Students that applied to this pbl:' section shows a count of 1. A navigation menu on the right lists 'Tutorials', 'Search', 'News', 'Events', 'Teacher', 'PBL', and 'Working Team'. At the bottom, a 'Create working team' window is open, showing fields for Name, PBL, Professor, and Final Resolution, along with a checkbox for 'Send final resolution to company'.

Now you have a Working Team and the PBL and you are ready to start the development of the PBL.

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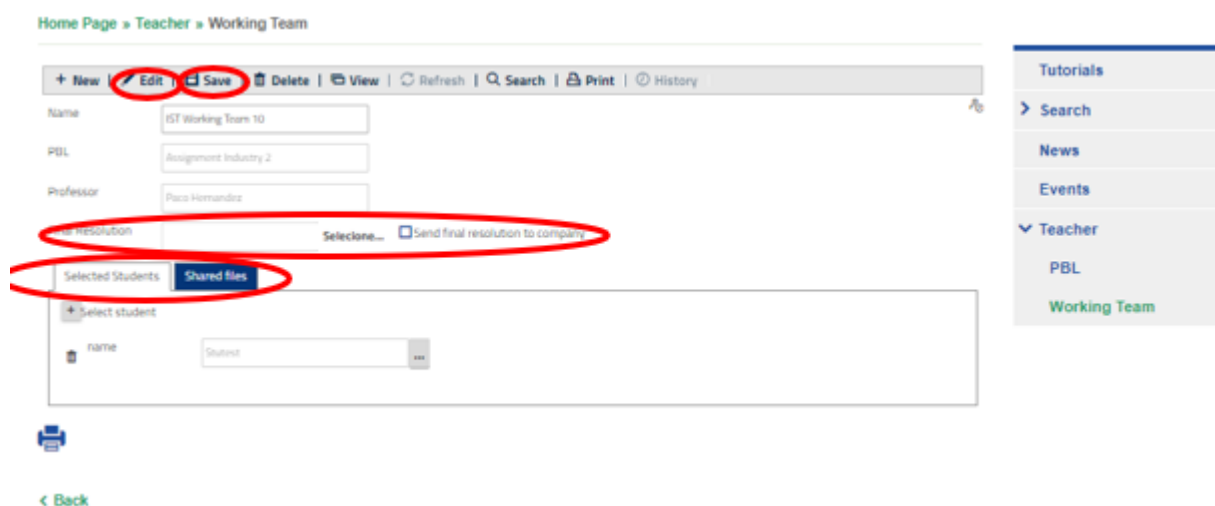
3.2.3 Working Team | Work

In this section you can edit and work on the PBLs you are participating on a Working Team. If you select the tab you will have a list of all the Working Teams you are involved on.



To select a Working Team double click it. In this section you can edit the Team and **Share Files**. To do so please press the *Edit* button and **Save** after you conducted the changes you wanted.

In the end, when the Team has come with a resolution, please upload the final resolution document and tick the box as the following figure illustrates.



Do not forget to **Save** in the end.